

NEENAH JOINT SCHOOL DISTRICT
Board of Education

June 3, 2014

The meeting of the Board of Education was held in the Board room of the Administration Building on Tuesday, June 3, 2014.

President Scott Thompson called the meeting to order at 6:00 p.m. and ascertained that the meeting had been properly noticed on the District's web site and at each of the school buildings. Board members Jean Maurice Boyer, Betsy Ellenberger, Peter Kaul, Christopher Kunz, John Lehman, Margaret Murphy, Jeff Spoehr, Michelle Swardenski, Scott Thompson, and the following administrators were present: Mary Pfeiffer, District Administrator; Victoria Holt, Assistant District Administrator of Human Resources & Instructional Support Services; Kathleen Davis, Assistant District Administrator of Business Services; Paul Hauffe, Director of Business Services; Jon Joch, Director of Revenue Enhancements & Business Services Support; and Jim Strick, Communications Manager. Diane Haug was present as Board Secretary/Deputy Clerk.

OPEN FORUM

Debbie Dreher, 56 Regal Terrace, Appleton, administrative assistant at Horace Mann and NESPA president, stated that in the Neenah Joint School District there are NESPA and NEA unions even though they didn't recertify and distributed a fact sheet about unions and recertification (Exhibit 6-A-14) to Board members and administrators.

President Thompson declared the open forum closed at 6:02 p.m.

DISTRICT ADMINISTRATOR/BOARD CONSIDERATION OF OPEN FORUM ISSUES

There were no comments.

APPROVAL OF MINUTES

Motion was made by Peter Kaul and seconded by Betsy Ellenberger to approve the minutes of the May 20, 2014 regular meeting. The motion carried by a vote of eight yes (Boyer, Ellenberger, Kaul, Kunz, Lehman, Murphy, Spoehr, Swardenski) and one abstention (Thompson).

DISTRICT ADMINISTRATOR'S REPORT

District Administrator Pfeiffer...

- welcomed everyone to the last full week of the 2013-14 school year and thanked staff and students for a great year.
- introduced Chad Oeftger, Special Olympics coach, who introduced his assistants and recognized Special Olympics athletes who qualified for state this year.
- introduced Ben Christian and Deb Gauthier, NHS AP US History teachers, who introduced several of their students who shared information about a recent project they have been working on related to the history of local buildings, including the NJSD administration building.

- introduced Ryan Hammerschmidt, principal of Wilson School, who introduced staff from Wilson and shared information related to their math and literacy school goals and progress (Exhibit 6-B-14).

OFFICIAL ACTION

Motion was made by Betsy Ellenberger and seconded by Peter Kaul to approve the item under Consent Agenda as follows: 1. Employment of Personnel which includes a request for employment of certified staff (DaNay Birch, cognitive disabilities, Coolidge; Kristy Burroughs, hearing impaired, District; Andrea Frey, kindergarten, Lakeview; Stephanie Levine, school counselor, Taft; Sara Preston, kindergarten, Tullar; Courtney Rayman, speech and language, Taft; Ariel Schmoltdt, grade 2, Tullar; and Megan Soukup, kindergarten, Hoover); a request for employment of non-certified staff (Angela Calkins, administrative assistant, Washington Early Learning Center); and a request for resignation of certified staff (Barbara Hallman, general/vocal music instructor, Horace Mann and Shattuck; Kevin Hietpas, library media specialist, Neenah High School; and JoEllen Smith, cross categorical teacher, Neenah High School) (Exhibit 6-C-14). The motion carried by unanimous vote.

POLICY ADOPTION – SECOND READING

Dr. Pfeiffer explained the changes to NEOLA Board Policies 4112, 4120.09, and 4215 requested by the Board at the May 20, 2014 meeting (Exhibit 6-D-14) and answered questions of Board members. A lengthy discussion ensued related to background checks for volunteers in the NJSD. Motion was made by Peter Kaul to approve the second reading of NEOLA Board Policy 4000 series which includes the changes to Policies 4112, 4120.09, and 4215. The motion was seconded by Jeff Spoehr and carried by a vote of eight yes (Boyer, Ellenberger, Kaul, Kunz, Lehman, Murphy, Spoehr, and Thompson) and one no (Swardenski).

NON-CERTIFIED STAFF SALARY DISTRIBUTION FOR 2013-14

Dr. Pfeiffer presented the administration's recommendation for salary adjustments to non-certified staff for the 2013-14 school year (Exhibit 6-E-14) and answered questions of Board members. A lengthy discussion ensued related to certified and non-certified staff salary and benefits. Motion was made by Scott Thompson to approve the administration's recommendation for salary adjustments to the non-certified staff for the 2013-14 school year which includes 2.13% for salary increases and 2% as a one-time stipend for all groups of employees. The motion was seconded by Betsy Ellenberger and carried by unanimous vote. The Board agreed that the .13% would not necessarily be reduced from the one-time stipend pool as recommended by administration.

2014-15 SCHOOL BUDGET DRAFT #1

Kathy Davis, Assistant District Administrator of Business Services, and Paul Hauffe, Director of Business Services, reviewed an initial draft of the 2014-15 District budget (Exhibit 6-F-14) and answered questions of Board members. A lengthy discussion ensued related to Fund 80, technology, open enrollment, major maintenance, debt retirement, debt service, fund balance, and health insurance.

ANNOUNCEMENTS

Jeff Spoehr reminded Board members of the meeting at NHS in the automotive department tomorrow at 3:45 p.m.

Dr. Pfeiffer invited everyone to attend the Neenah High School graduation ceremony at 7:00 p.m. on Thursday, June 5, and stated that there will be a brief ceremony at 11:45 on Thursday morning for the student athletes who are going to state and will not be able to attend the evening graduation ceremony.

Dr. Pfeiffer reminded Board members of the BoardDocs training on Thursday, June 12, at 5:00 p.m.

Jean Maurice Boyer stated that the Alliance Charter anniversary celebration on May 30 was well attended and thanked those Board members and administrators who were in attendance.

John Lehman reminded Board members of the Finance and Personnel Committee meeting scheduled for Monday, June 9, 2014 at 5:00 p.m.

FUTURE AGENDA ITEMS

A Board member requested a YMCA after-school update. Dr. Pfeiffer indicated that one would be forthcoming.

ADJOURNMENT

President Thompson announced that it would be necessary to adjourn the regular meeting and to subsequently reconvene in closed session. Motion was made by Jeff Spoehr to adjourn and that the Board reconvene in closed session according to Wisconsin Statutes 19.85(1)(c)(g) for the purpose of approval of minutes of the May 6, 2014 regular closed session meeting, potential litigation, discussion of specific personnel, and evaluation of District Administrator. The motion was seconded by Peter Kaul and carried by unanimous vote. The meeting adjourned at 8:48 p.m.

CLOSED SESSION

The Board reconvened in closed session at 8:53 p.m. for the purpose of approval of minutes of the May 6, 2014 regular closed session meeting, potential litigation, discussion of specific personnel, and evaluation of District Administrator.

ADJOURNMENT OF CLOSED SESSION

Motion to adjourn closed session was made by Peter Kaul, seconded by John Lehman, and carried by unanimous vote. The closed session adjourned at 9:12 p.m.

Diane Haug
Board Secretary/Deputy Clerk

Jeff Spoehr
Board Clerk